



MIDDLETON PARISH COUNCIL
MINUTES OF A MEETING HELD AT THE RECREATION ROOM
CHURCH LANE MIDDLETON
Date 15/12/2021 Meeting 6 of 2021/22

Present Councillors

Gill Keegan Chair (GK) Chair
Peter Rotherham (PR) Vice-chair
Cllr. James Beamish (JB)

Quorum so meeting went ahead.

1. Apologies

Andy Jenns County Councillor (AJ) (Unwell)
Mark Simpson Borough Councillor (MS) (Unwell)
Graham Smith (GS) (Work commitments)
Peter Rawlins (PRw) (Work commitments)

Clerk in Attendance Tony Harris (TH)

Public in attendance

None.

2. Police Surgery

None

3. Declarations of Pecuniary or other interests.

None

4. Minutes of the Parish Council meetings held on 17/11/2021

The previous minutes were duly signed Chairman Cllr Keegan

5. Matters Arising

- a. Coppice lane grass cutting Clerk reported that Steve the gardener had cut the grass at the sign on coppice lane and that this would be maintained on a monthly basis at a cost of £40 per month. This was unanimously agreed by the council Clerk to make the arrangements.*
- b. It was unanimously agreed to order a second speed camera and set up installation as soon as practical, as funds are available.*
- c. Remote camera on Wishaw Lane discussions ongoing as trial was inconclusive*
- d. The over 60s dinner club have asked for a grant of £100 towards the costs of the xmas meal delivered by Volunteers in the Parish, this was unanimously agreed by Council.*
- e. Middleton need to consider the Queens jubilee celebrations and a statue by the sculptor who made the Woman's vote commemoration statue was considered Clerk to*



look into a quote and firmed ideas for the next meeting.

- f. Investigate concrete base for seating on V.G.
- g. Investigate how best to increase storage. Extension?

NEW ACTIONS

Ref	What	Who	When
N1	Order second speed camera	Clerk	January
N2	Investigate concrete base for seating on V.G.		
N3	RE HS2 works. Investigate Drone video over the area Film maker? the aim is to chart the impact of HS2 on the area	Clerk	March
N4	Grant of £100 awarded to the over 60 plus club	Clerk	December/January
N5	Clerk to obtain quote for commemorative statue to Queen Elisabeth II jubilee celebrations	Clerk	January
N6	Investigate horse sculpture	Clerk	January
N7	Investigate how best to increase storage. Extension on existing? (Jack's shed. TH to enquire	Clerk	January

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	TRAVELLERS REST Two new fascia boards to be fitted to complete the structure	Clerk/Cllr Rawlins	January
P2	PLAYAREA Still awaiting quotes so Clerk will look at other suppliers. Cllr Rawlins is to provide a site contact in Devon	Clerk/Cllr Rawlins	January
P3	VILLAGE HALL Obtain postal address for the Village Hall	Clerk	November
P4	LIBRARY Remedial work on the door to be completed	Clerk	January
P5	MCC 15year LEASE Tto be based on an initial 5year rent increase based on RPI after this both parties would agree to continue with RPI or if it was deemed that commercial rent value was not being achieved a new process agreed. we need to set up a mechanism for rent increases the options appear to be a) linked to property valuation and rents in similar establishments b) link rent increases to the Retail Price Index c) a negotiated rent profile. All three options would be over a 5year period to allow re alignment and agreement with the next 5year profile . Solicitor costs paid by the tenant. Clerk to discuss with Dan	Clerk	



P6	<i>Will Jenkins has been approached regarding pollarding damson tree but no quote received</i>	Clerk	CHASE
P7	Speed Cameras. <i>One ordered.</i>		
P8	PARTY IN THE PARK <i>Maybe merge with Diamond Jubilee celebrations. Additional bank holiday in June expected.</i>	All	March-May
P9	<i>Chase Garages status with Angela Coates-noted this will be the third time of chasing</i>	Clerk	November
P10	<i>Travellers rest sign to be ordered by the clerk with an initial budget of £200 set.</i>		
P11	<i>It was unanimously agreed to purchase two remote cameras for wildlife monitoring and impact of HS2 works on our local biodiversity (see project costings). Cllr. Beamish has quote</i>	Cllr Beamish	January
P12	<i>Cllr. Keegan to look into new sim card solution for WIFI in village hall</i>	Cllr Keegan	February

CLOSED ACTIONS SINCE LAST MEETING

Ref	
C1	<i>Coppice lane sign area cleared and regular cutting agreed at £40 per month</i>
C2	<i>SPEED SIGNS Camera delivered</i>
C3	<i>Shelf installed in hall for video equipment for VNPR cameras thanks' to Cllr, Rotherham</i>
C4	GREEN LANE FLOODING <i>Review after winter rains at Green Lane to assess impact on flooding- review again if flooding occurs</i>
C5	
C6	
C6	

KEY FINANCIAL PROJECTS 2021/22

Ref	What	Quotes	Budgeted cost	Actual cost
K2	GARAGES (Church Lane) <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19. This is now a new financial year 2021/22 project realistically. Angela Coates to review timescales project has been on hold since 2018. Clerk to chase again</i>	On Hold	£10,000 EMR	
K3	CEF Grant (HS2) <i>Grant to be submitted before end of</i>	N/A	(£75,000) Value of	MPC contribution



	<i>September 2021 this is a grant application for £75,000 the Clerk has submitted for the building of a new function room onto the Village Hall at the rear. MPC have promised a grant of £500 towards the build if grant is awarded.</i>		Grant applied for	£500
K4	PLAY AREA <i>A full set of costs is being sought from various suppliers based on steel constructed items to improve longevity of play equipment.</i>	£23,000 First quote		
K7	ROAD SPEED CAMERAS <i>The Council agreed to order one speed camera initially with 4 batteries, Clerk to order once second quote and technical comparisons made, unless budget figure is exceeded then council will need to again review. IT was agreed to order a second camera based on same terms.</i>	Camera £2050 batteries at £70 based on initial quotes plus vat	£3,000	£2692.80
K8	MOBILE CAMERAS <i>For detection of fly tipping and other crimes</i>	Camera £474 per camera sim card £10 month	£1250	
K9	HILL LANE NOTICEBOARD <i>It was agreed to purchase a new noticeboard the same as recently installed at Travellers Rest but on metal poles clerk to complete purchase based on budget of £2500 any amount over this will need to be referred back to MPC for additional approval</i>	£2500	£2500	2448.80
K10	APNR Cameras <i>Council agreed to investigate further APNR cameras throughout the Parish. Initial camera to be sourced for Wishaw Lane following the theft of two caravans from Hunts Green. Remote cameras on Wishaw Lane are being investigated with two quotes received. A trial is being conducted to identify the correct choice. Data as and when required. The theft demonstrates that Middleton needs robust deterrents. A second quote to be obtained but MPC agreed purchase as long as budget not exceeded for Wishaw Lane</i>	1200/1700	£1700	



K11			
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6. Samuel White Trust and other Community Organisations

a. New chair appointed Mr P Milligan

7. High Speed Rail Line

Nothing to report

8. Community Centre

Solicitor engaged in drawing up new agreement

- *First 5 years base increase in rent on RPI from the 1st December for each preceding year.*
- *After 5 years both parties agree to review rent based on Property valuation and prevailing rents in similar lettings.*
- *MPC can sell the property at any time during the 15year agreement should the need arise.*
- *Either party can terminate after 5 years if agreement cannot be reached on further rental charges after the first 5 years.*

9. Village Green Development

a. Playground inspection some remedial work needs to be considered along with new equipment

10. Middleton Recreation Room

a. New Porch looks good only a few more minor build actions left

11. Reports of Councillors and Clerk

Cllr. Keegan

a. No Reports

Cllr. Smith

a. No Reports

Cllr. Beamish

a. No Reports

Cllr. Rotherham

a. No Reports

Cllr. Rawlins

a. No Reports

Cllr. Jenns

No Reports

Cllr. Simmons



No Reports

12. Correspondence

NWBC/WCC

Angela Coates no update forthcoming, emailed on 8/9/2021 9/9/2021 4/11/2021 1/12/2021

General.

Footbridge to be installed between Middleton and Drayton Basset

Insurance 12/1/2022

Audit completed

Queens jubilee horse/tree planting/party?

HMRC is being progressed

Lease submitted to our Solicitors

Car boot update letter detailing car boots agreed to

Village Hall extension no update

WALC

New courses

13. Planning matters

PAP/2021/0641 The orchard Green Lane - Granny Annex

14. Finance Report

Middleton Parish Council 2021/2022



Meeting Date 15.12.2021 Finance summary
Middleton Parish Council 2021/2022

Capital reserve fund A/c 29525357 (3.12.2021)

opening balance	<u>7,368.80</u>
interest	0.06
new balance	<u>7,368.86</u>
£4000 is rent deposit	

Current Account 00411787 (30.11.2021)
Financial summary

Balance at bank	A/c 00411787			<u>33,980.74</u>
<u>Unpresented cheques</u>	C/N	Date	Description	
	2245	29/10/2021	wages	-998.68
	2246	04/11/2021	Prontaprint	-196.28
	2248	09/11/2021	Speed sign	-2,682.80
			Subtotal	30,102.98
				30,102.98
				-
			wages	698.68
				-
			HMRC	862.78
				<u>28,541.52</u>

Notes

** No knowledge yet of when audit will be finalised or additional costs so figure is precautionary

Income	MCC rent	2,028.00
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15. Public Questions and Comments.

No public present

16. The Chair proposes

None.

17. Any other business

Meeting closed at 8.00 pm

Signed _____ **Date** _____

Date of next meeting 19/12/2021